Weekly Dashboard **Week ending:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **KEY PERFORMANCE INDICATORS** | | | | | | | | | | |
| **FINANCIAL PERFORMANCE** | | | | | | | | | | |
| **TEAM** | **NUMBERS** | | | | **UNITS OF PRODUCTION / PRE - BLOCKS** | | **CASE ACCEPTANCE** | **OTHER** | |  |
|  | Total | Days worked | | Per day | Planned | Filled | % | Outstanding Debts | |  |
| **Dr. 1** | $ |  | | $ |  |  |  | Patients Lost | |  |
| **Dr. 2** | $ |  | | $ |  |  |  | Emergencies booked for an exam | |  |
| **Dr. 3** | $ |  | | $ |  |  |  |  | |  |
| **NEW PATIENTS** | |  | | | | | | | | |
| **Total new patients:** | **Sources** | Referral: | | Web: | Advert: | Signage: | Other: |  | |  |
| **CRITICAL DRIVERS** | | | | | | | | | | |
| **Marketing and Full Books** | Goal versus Actual | | | | **Operations** | |  |  | |  |
| Asking for referrals | Goal: | | Actual: | | High Energy Huddle | | Goal: |  | Actual: |  |
| Multiply the bookings | Goal: | | Actual: | | Admin time correctly used | | Goal: |  | Actual: |  |
| Build value for next visit | Goal: | | Actual: | | Meaningful Team Meetings | | Goal: |  | Actual: |  |
| Next visit pre - appointment | Goal: | | Actual: | |  | |  |  |  |  |
| Recalls sent | Goal: | | Actual: | | **Case Acceptance** | |  |  | |  |
| Incomplete Treatment | Goal: | | Actual: | | Present 3 units per day | | Dr 1: Y/N | Dr. 2: Y/N | | Dr 3: Y/N |
| Reactivation | Goal: | | Actual: | | Separate treatment consults for the week | | Dr.1: | Dr.2: | | Dr.3: |